

AGENDA

NORTHERN INYO HEALTHCARE DISTRICT BOARD OF DIRECTORS REGULAR MEETING

December 16, 2015 at 5:30 p.m.

In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA

1. Call to Order (at 5:30 p.m.).
2. Quarterly report, Northern Inyo Hospital Auxiliary (*information item*).
3. At this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. (*Members of the audience will have an opportunity to address the Board on every item on the agenda. Speakers are limited to a maximum of three minutes each.*)
4. Auditors' report for fiscal year ending June 30, 2015, Wipfli LLP (*action item*).

Consent Agenda (action items)

5. Approval of minutes of the November 18 2015 regular meeting
 6. Financial and Statistical reports for October 2015
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7. Chief Executive Officer's Report; Kevin S. Flanigan, MD, MBA (*information items*)
 - A. Hospital Team Vision, Goals
 - B. Physician Group Model
 - C. Lockdown Report
 - D. Need for locums anesthesia
 - E. 340B Audit
 - F. Thanksgiving Day, Dietary compliment
 - G. Interim Pharmacy Director
 - H. New Employee Totals Since Last Meeting
 - I. I.T. Governance
 - J. Propane Tank follow-up
 8. Chief of Staff Report; Mark Robinson, M.D.
 - A. Hospital wide Policy and Procedure approvals (*action items*):
 1. Admission and Care of Newborn
 2. Amniocenteses
 3. Blood Glucose Monitoring Protocol Newborn
 4. Admission Assessment of Obstetrical Patient
 5. Shoulder Dystocia
 6. Postpartum Hemorrhage

7. *Telephone Triage*
 8. *Opioids Waste Policy*
 9. *Pharmacy Operations During the Temporary Absence of a Pharmacist*
 10. *Medications in the Absence of the Pharmacist*
 11. *Protecting Public from Impaired or Dishonest Pharmacy Employee*
 12. *Automated External Defibrillators*
- B. Acceptance of the resignations of D. Scott Clark, M.D.; Shawn Rosen, M.D.; Eric Wallace, M.D.; and Thomas Davee, M.D. (*action items*).
- C. Medical Staff Privileging, Credentialing, Advancements (*action items*):
1. Peter Bloomfield, M.D.: Advancement from Provisional Active Staff to Active Staff with Emergency Room Service clinical privileges as requested.
 2. Charlie Wolf, M.D.: Advancement from Provisional Active Staff to Active Staff with Emergency Room Service clinical privileges as requested.
 3. William Timbers, M.D.: Release from Emergency Room Service proctorship.
 4. Anne Goshgarian, M.D.: Release from Emergency Room Service proctorship.
 5. Charles Hooper, D.O.: Extension of temporary locum tenens assignment at the RHC until 4/30/16.
- D. Medical Staff Reappointments and Recredentialing (*action items*):
1. Alexander Adduci, M.D. (*Radiology*)
 2. Sandra Althaus, M.D. (*Radiology*)
 3. Helena L. Black, M.D. (*Emergency Medicine*)
 4. Stacey L. Brown, M.D. (*Family Practice*)
 5. Thomas Bryce, M.D. (*Teleradiology*)
 6. Nicholas J. Carlevato, M.D. (*Radiology*)
 7. Michael L. Dillon, M.D. (*Emergency Medicine*)
 8. John Erogul, M.D. (*Radiology*)
 9. Aamer Farooki, M.D. (*Teleradiology*)
 10. Nickoline Hathaway, M.D. (*Internal Medicine*)
 11. Andrew Hewchuck, D.P.M. (*Podiatry*)
 12. Asao Kamei, M.D. (*Internal Medicine*)
 13. Felix Karp, M.D. (*Internal Medicine/Hospitalist*)
 14. Ara Kassarian, M.D. (*Teleradiology*)

15. Martha Kim, M.D. (*OB/Gyn*)
 16. Sheldon M. Kop, M.D. (*Radiology*)
 17. David N. Landis, M.D. (*Radiology*)
 18. Doris Lin, M.D. (*Emergency Medicine*)
 19. Stephen J. Loos, M.D. (*Radiology*)
 20. Richard Meredick, M.D. (*Orthopedic Medicine*)
 21. Thomas O. McNamara, M.D. (*Radiology*)
 22. Michael W. Phillips, M.D. (*Emergency Medicine*)
 23. Leo M. Pisculli, M.D. (*Psychiatry*)
 24. Amr H. Ramadan, M.D. (*Family Practice/C-Section*)
 25. Thomas K. Reid, M.D. (*Ophthalmology*)
 26. James Richardson, M.D. (*Internal Medicine*)
 27. Curtis Schweizer, M.D. (*Anesthesia*)
 28. Jennifer A. Scott, M.D. (*Emergency Medicine*)
 29. Richard Seher, M.D. (*Cardiology*)
 30. Keith M. Shonnard, M.D. (*Radiology*)
 31. Robert Swackhammer, M.D. (*Cardiology*)
 32. Gregory M. Taylor, M.D. (*Emergency Medicine*)
 33. Carolyn J. Tiernan, M.D. (*Emergency Medicine*)
 34. Rajesh Vaid, M.D. (*Teleradiology*)
 35. Eva S. Wasef, M.D. (*Pathology*)
 36. Steven Wei, M.D. (*Teleradiology*)
 37. Taema F. Weiss, M.D. (*Family Practice*)
 38. Albert Douglas Will, M.D. (*Neurology*)
 39. Harry Wolf, M.D. (*Emergency Medicine*)
 40. Robert Frankel, P.A. (*Allied Health Professional*)
 41. Tammy O'Neill, P.A. (*Allied Health Professional*)
 42. Jennifer Norris, CNM (*Allied Health Professional*)
9. Chief Nursing Officer Report (*information item*).
 10. Chief Performance Excellence Officer Report (*information item*).
 11. New Business
 - A. Acceptance of Fiscal Strategy Proposal (*action item*).

- B. Extension of Private Practice Physician Agreement with Stacey Brown, M.D. (*action item*).
- C. Extension of Private Practice Physician Income Guarantee and Practice Management Agreement with James Englesby, M.D. (*action item*).
- D. NIH Foundation Board Member approvals; Sharon Moore, and Linda Emerson (*action items*).
- E. Appointment of Board member for Northern Inyo Healthcare District Zone 4 (*action item*).
- F. Purchase of Hill ROM VersaCare Bed (*action item*).
- G. Election of Board officers for 2016 (*action item*).
- H. Date for January 2016 regular Board meeting (*action item*).
- I. Hospital wide Policy and Procedure manual approvals (*action items*):
 - 1. AHA Training Center Manual
 - 2. Anesthesia
 - 3. Biomedical Engineering Operations Manual
 - 4. Case Management Manual
 - 5. Central Supply
 - 6. Clinical Practice Manual (Interdisciplinary Direct Care)
 - 7. Dietary
 - 8. EKG
 - 9. Emergency Department Manual
 - 10. Emergency Management Manual
 - 11. Employee Health Manual
 - 12. Environmental Services
 - 13. Human Resources – Employee Handbook
 - 14. ICU Unit
 - 15. Infection Control
 - 16. Infusion Center Manual
 - 17. Laboratory Manual
 - 18. Language Services
 - 22. MRI Safety
 - 23. Nuclear Medicine
 - 24. Nursing Administration
 - 25. OB Unit
 - 26. Outpatient Unit
 - 27. PACU Unit
 - 28. Pediatric Unit
 - 29. Pharmacy
 - 30. Quality Assurance & Performance Improvement
 - 31. Radiology Policy & Procedures Manual
 - 32. Radiation Safety
 - 33. Rehabilitation Services Manual
 - 34. Respiratory and PFT Manual
 - 35. Rural Health Clinic
 - 36. Safety Manuals (10)
 - 37. Social Services
 - 38. Staff Development

- 19. Mammography & MSQA
- 20. Med-Surg Unit
- 21. Medical Staff Office Manual
- 39. Surgical Services Unit
- 40. Surgery Lithotripsy Service
- 41. Swing Bed Manual
- J. Northern Inyo Hospital 401(a) Retirement Plan – Restated Plan Document effective 1/1/2016 (*possible action*).
- K. Recommended Pay Scale Range Adjustments (*possible action*).
- L. Use of Association of California Healthcare Districts CEO Performance Review tool (*action item*).
- 12. Reports from Board members (*information items*).
- 13. Adjournment to closed session to/for:
 - A. Hear reports on the hospital quality assurance activities from the responsible department head and the Medical Staff Executive Committee (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*).
 - B. Confer with Legal Counsel regarding pending and threatened litigation, existing litigation and significant exposure to litigation (*pursuant to Government Code Section 54956.9*).
 - C. Discussion involving trade secrets, concerning new programs, services or facilities (*pursuant to Health and Safety Code Section 32106*).
- 14. Return to open session and report of any action taken in closed session.
- 15. Adjournment.

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